



## **JOB VACANCY ANNOUNCEMENT**

The Nyarutarama Sports Trust club offers a wide range of facilities for the moment of leisure. we have a passion for making a range of sports available to people of all ages, circumstances and walks of life. We aim to positively impact lives of people with any physical challenge through quality adaptive recreation programs in a variety of sports. The Nyarutarama Sports Trust Club has the following services and facilities: tennis courts, swimming pool, sauna, steam and massage rooms, well-equipped gym and Aerobics. Alongside these sports activities, we offer a variety range of services, like; events and ceremonies management, accommodation, bar, restaurant and catering. Our philosophy is to promote health and physical well-being of our clients. We are designed to serve both the individual interest and a group of people organized in recreational activities.

**The Nyarutarama Sports Trust Club** is seeking qualified and motivated individuals to join our team. We have the following vacancies available:

### **1. Executive Chef**

#### **Qualifications:**

- Proven experience as an Executive Chef or similar role in a reputable restaurant or hotel.
- Culinary degree or equivalent training.
- Strong knowledge of food trends and innovative cooking techniques.
- Excellent leadership and management skills.
- Ability to manage a diverse team and work under pressure.

#### **Requirements:**

- Create and develop menus ensuring variety and quality.
- Supervise kitchen staff and ensure high standards of hygiene and food safety.
- Manage kitchen operations, including ordering supplies, inventory control, and budgeting.
- Train and mentor junior chefs and kitchen staff.
- Ensure customer satisfaction by maintaining food quality and presentation.

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## **2. 2 Cooks**

### **Qualifications:**

- Previous experience as a Cook in a restaurant or hotel.
- Culinary degree or equivalent training is preferred.
- Knowledge of various cooking methods and procedures.
- Ability to follow recipes and maintain consistency in food preparation.

### **Requirements:**

- Prepare and cook food items according to recipes and quality standards.
- Assist in the development of new menu items.
- Maintain a clean and organized kitchen environment.
- Follow food safety and sanitation guidelines.
- Collaborate with the kitchen team to ensure timely and efficient service.

## **3. Tennis Courts Supervisor**

### **Qualifications:**

- Proven experience as a Tennis Courts Supervisor or similar role.
- Knowledge of tennis court maintenance and equipment.
- Strong organizational and communication skills.
- Ability to supervise and motivate a team.
- Basic knowledge of tennis rules and regulations is an advantage.

### **Requirements:**

- Oversee the maintenance and upkeep of tennis courts.
- Ensure that courts are clean, safe, and in good condition for use.
- Coordinate with the grounds keeping team for regular maintenance.
- Schedule and manage court reservations and events.
- Provide excellent customer service to members and guests.

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## Application Process

Interested candidates are invited to submit their resume and a cover letter detailing their experience and qualifications to [info.nsportsclub@gmail.com](mailto:info.nsportsclub@gmail.com) by **25<sup>th</sup>, August 2024**. Please specify the position you are applying for in the subject line of your email.

**The Nyarutarama Sports Trust Club** is an equal opportunity employer. We encourage applications from all qualified individuals. Join our team and contribute to creating a dynamic and enjoyable environment for our members and guests!

### Job application procedure

#### Required documents:

- A detailed CV with 3 contacts of professional referees.
- A one-page cover letter with a motivation statement in relation to the responsibilities and requirements for this position.
- Copies of academic degree, professional training certificates, and other relevant training certificates
- Copy of ID card
- The deadline for submitting applications is **25<sup>th</sup>, August 2024 at 17:00 hrs.** Kigali time.
- Only selected candidates for interview will be contacted.

**Patrick RUGEMA**  
Managing Director



P.O BOX 6487, Kigali Tel: 252-552-322 +250 788 566 526  
Email: [info.nsportsclub@gmail.com](mailto:info.nsportsclub@gmail.com) Website: [www.nsportsclub.rw](http://www.nsportsclub.rw)